Registration Brochure

OCTOBER 27·30, 2010

Leading the Professional Pace

INDIANAPOLIS, IN
Ladies and Gentlemen: Start your Engines! It will be my honor to welcome you to AAFPE’s 29th National Conference in Indianapolis, October 27-30, 2010, where we will recharge our professional vigor! The energy in our membership has been incredible this year. It will be exciting to converge as a whole on the great city of Indianapolis. As the conference theme, Leading the Professional Pace, suggests we will be showcasing and sharing the depth of the AAFPE knowledge on topics ranging from program assessment, technology implementation, the future of paralegalism to diversity. We all stand to gain a wealth of information to help make our respective programs not only better but also moving towards the cutting edge of paralegal education. Once again, we will “team up” with our colleagues and new friends, those upon whom we can realistically rely on for great advice both at the conference and during the academic year.

We will be having our Business Meeting in the Indiana State House legislative chamber. We will also be having a Silent Charity Auction to benefit The CASA Mission, which provides trained community volunteers to advocate and represent the abused and neglected children within the juvenile court system in the pursuit of safe and permanent homes for them through collaboration with key agencies, legal counsel and resources in the community. I hope that you will support this auction and send auction donations.

The optional activity will bring out your competitive spirit at the NCAA Hall of Champions. We will challenge our respective competitive spirits, through the world of simulated games. Imagine yourself as the starting quarterback on a virtual football team or a forward on a championship basketball team! Bring your school spirit and colors. I hope that everyone will join these “virtual games,” where knowledge of the sport is only optional to play!

The AAFPE Board will be awarding two scholarships, by random drawing, to members who cannot otherwise attend the Conference and no one from their school can attend, either. Find scholarship details at www.aafpe.org.

I cannot wait to meet everyone and share educational (and other!) stories with you, my colleagues. See you in Indy!

Nancy Caine Harbour
2009-2010 AAFPE President
It’s Time to Think About Making All the Arrangements Necessary to Meet Your Peers at the AAFPE 29th Annual Conference.

With pre-conference seminars and 44 quality educational sessions to choose from, this year’s program promises to be the best ever! Our vendors will provide a look at the future of paralegal education while giving us tools for today. Of course, the ABA will be a presence at the conference. The ABA Approval, Reapproval, and Interim Report sessions will return, as well as the Open Forum and other ABA sessions. Several of our vendors will provide software demonstrations again this year. Our vendors are very supportive so please stop by the Exhibit Hall and thank them for their continued support of AAFPE.
Attendees at the 29th annual conference of the American Association for Paralegal Education will arrive in beautiful Indianapolis, Indiana, on October 27 and enjoy the sights and sounds until October 31, 2010. We want you to be part of the excitement of the conference and the extra activities that are planned just for you! The National Conference Committee invites you to meet your peers for some foundational sessions, a little technology, and a look at the future. In other words, we invite you to continue “Leading the Professional Pace” into the next academic year and the future of paralegals. We have created a vast array of opportunities to learn some new things or enhance what you do, participate in the operation of the association through the business meeting in the Indiana Legislative chamber, collaborate with the ABA and other law-related organizations, and visit with vendors. We encourage you to participate in the optional activity and to wear your school colors proudly! For now, that’s all we’ll say. But, we think you will find plenty to do and take home lots of information to use long after you leave Indianapolis.

We begin with a bang on Wednesday so plan to arrive early. Indianapolis is situated in the middle of the country, so everyone should have reasonable transportation options. There will be pre-conference, ABA report-centered, and program sessions. If you are a new director, new faculty, or are a first-time attendee at conference, plan to attend the Newcomer Orientation and learn about the association and how you can become involved. Thursday is full with the Open Forum and Meet the Candidates first thing, but it also includes two teaching competitions. The first is our annual teaching competition sponsored by Delmar Cengage.

Message from the National Conference Committee

Attendees at the 29th annual conference of the American Association for Paralegal Education will arrive in beautiful Indianapolis, Indiana, on October 27 and enjoy the sights and sounds until October 31, 2010. We want you to be part of the excitement of the conference and the extra activities that are planned just for you! The National Conference Committee invites you to meet your peers for some foundational sessions, a little technology, and a look at the future. In other words, we invite you to continue “Leading the Professional Pace” into the next academic year and the future of paralegals. We have created a vast array of opportunities to learn some new things or enhance what you do, participate in the operation of the association through the business meeting in the Indiana Legislative chamber, collaborate with the ABA and other law-related organizations, and visit with vendors. We encourage you to participate in the optional activity and to wear your school colors proudly! For now, that’s all we’ll say. But, we think you will find plenty to do and take home lots of information to use long after you leave Indianapolis.

We begin with a bang on Wednesday so plan to arrive early. Indianapolis is situated in the middle of the country, so everyone should have reasonable transportation options. There will be pre-conference, ABA report-centered, and program sessions. If you are a new director, new faculty, or are a first-time attendee at conference, plan to attend the Newcomer Orientation and learn about the association and how you can become involved. Thursday is full with the Open Forum and Meet the Candidates first thing, but it also includes two teaching competitions. The first is our annual teaching competition sponsored by Delmar Cengage.
The second, sponsored by Pearson/Prentice Hall, is a competition focusing on teaching in distance education. We also have sessions on program assessment from the ABA gurus, technology implementation, diversity, and the future. The optional activity at the NCAA Hall of Champions will let us compete with the stars. Friday starts with multiple sessions, the Awards luncheon, and the annual business meeting in the legislative chamber. More sessions follow along with time to network with colleagues. Saturday’s sessions are nothing to take lightly. From sustaining viability to thinking outside the box, the sessions will be worth your time.

Come early and stay late. AAfPE and Indianapolis have a lot to offer you in 2010. We look forward to seeing you!

NATIONAL CONFERENCE COMMITTEE

Kathryn Myers
Saint Mary-of-the-Woods College

Jill Martin
Quinnipiac University

Nicholas Riggs
Sullivan University- Louisville

Paul Guymon
William Rainey Harper College

Sybil Taylor Aytch
Phoenix College
AAfPE Gives Back

New this year will be “AAfPE Gives Back” which will consist of a silent auction headed by Laura Alfano (Virginia College) laura.alfano@vc.edu, with proceeds going to Vigo County CASA, which stands for the Court Appointed Special Advocates. This statewide organization encourages and trains volunteers to represent the interest of children within the court system. You are invited and encouraged to donate and bid on items to make this a fun and charitable evening. Remember that cash is always an appreciated donation. Watch email blasts for more information. The auction will open Wednesday evening during the Welcome Reception in the Exhibit Hall, with closing bids by the end of sessions on Thursday. The winners will be announced during the awards luncheon on Friday.

GENEROSLY DONATED ITEMS MAY BE SENT TO:
Kathryn Myers
Saint Mary-of-the-Woods College
3301 St. Mary’s Road
Saint Mary of the Woods, IN 47876

THE CASA MISSION:
Vigo County CASA provides specially selected and trained community volunteers to advocate and represent the abused and neglected children within the juvenile court system in the pursuit of safe and permanent homes for them through collaboration with key agencies, legal counsel and resources in the community.
Registration

On-site Registration will be on the Third Floor across the Atrium from the Cosmopolitan Ballroom. The registration desk will be open:

- **Wednesday** October 27, 2010  7:00 am – 6:00 pm
- **Thursday** October 28, 2010  7:00 am – 5:30 pm
- **Friday**    October 29, 2010  8:00 am – 4:30 pm
- **Saturday** October 30, 2010  8:00 am – 12:00 pm
Conference Schedule

WEDNESDAY, OCTOBER 27, 2010

Pre-Conference Workshop (additional fee of $75)

AFTEROON PRE-CONFERENCE (12:00 – 3:00 PM)

The Techno-Savvy Paralegal: Incorporating Technical Certifications Into the Paralegal Curriculum

“Techno-Savvy” paralegal programs offer some complementary skill that sets the program’s graduates apart from an increasingly crowded field of job candidates. In this session, we will demonstrate how our paralegal program has partnered with our institution’s Office of Corporate and Continuing Education to offer Microsoft Certified Application Specialist training and testing for our students. Learn how we blended non-credit training with Microsoft Office test preparation materials to offer our students college credit by examination for successfully earning one or more Microsoft certifications. A demonstration of test preparation software, and an overview of exam outcomes for the Microsoft Office 2007 suite of products, will be discussed.

Kristine M. Condon (Microsoft Office 2007 Master Instructor), Kankakee Community College

AFTERNOON OPENING SESSION (3:00 – 4:30 PM)

Newcomers Orientation

If you are a new director, new faculty, or a first-time attendee at conference, plan to attend the Newcomers Orientation and learn about the Association and how you can become involved. Meet the Board of Directors and past presidents and discover how AAIPE operates, what benefits AAIPE offers, what tools are available and what the future may hold.
AFTERNOON SESSIONS (4:45 – 6:00 PM)

ABA QUESTIONS AND ANSWERS

• ABA Initial Approval  
  Learn about getting your program ABA approved directly from those who manage the approval process

• ABA Interim Approval  
  Learn what the interim report requires, what you need to prepare for, and what pitfalls exist in the reporting process

• ABA Re-Approval  
  Learn what makes the report successful; how to plan for the process; and get the tools you need to make the re-approval process run smoothly

Panelists: Mattie Evans, ABA Approval Process Manager; Jean Hellman Ryan, Loyola University Chicago, ABA Educational Consultant; Joyce Becker, Stevenson University, ABA Educational Consultant

Three-Prong Approach to Increasing Student Enrollment

Does your website attract and engage potential students? What message are you sending? This session will provide tools to evaluate your website and to enhance what you do.

Moderator and Panelist: Jennifer John, Emory University  
Panelist: Deborah Orlik, author, Prentice Hall

Teaching Civility: The Role of the Paralegal Educator

This presentation will examine the role of the paralegal educator in teaching civility as part of the paralegal education. Attendees will look at civility guidelines initiated by Justice Sandra Day O’Connor and Chief Justice Rehnquist.

Moderator and Panelist: Robert E. Mongue, University of Mississippi  
Panelists: Jill O. Jasperson, Utah Valley University; Carolyn E. Howard, Utah Valley University

OPENING WELCOME RECEPTION IN THE EXHIBIT HALL (6:15 – 7:30 PM)

President’s Welcome

Join us for the grand opening of the 2010 Exhibit Hall and Welcome Remarks by AAPIE President Nancy Caine Harbour. Talk with peers, and meet and/or reacquaint yourself with our many vendors. Making contacts and developing strong working relationships provide an intrinsic reward with numerous benefits. There will be plenty of hors d’oeuvres and a cash bar.

The “AAIPE Gives Back” silent auction will be set in the exhibit area. Take some time to “scope out” all the great items up for bid and stake claim on your favorites with opening bids!

Optional Dine-arounds will be available after the reception.
Exhibit Hall Hours
Don’t forget to visit all of our generous and supportive vendors in this year’s Exhibit Hall. We’ve made sure that there is ample time during the breaks for you to mingle with them without worrying about missing any of the sessions.

The Exhibit Hall will be open

6:15 – 7:30 pm on Wednesday for the Welcome Reception
9:15 am – 4:00 pm on Thursday
7:15 am – 3:45 pm on Friday

Check out all of the dedicated exhibit hall time:

Wednesday, October 27th: Welcome Reception 6:15 – 7:30 pm
Thursday, October 28th: Morning Break with the Exhibitors 9:15 – 9:45 am
Lunch (before regional meetings) 12:15 – 1:15 pm
Afternoon Break with the Exhibitors 3:00 – 3:30 pm
Friday, October 29th: Continental Breakfast with the Exhibitors 7:15 – 8:00 am
Morning Break with the Exhibitors 9:15 – 9:45 am
Afternoon Break with the Exhibitors 3:15 – 3:45 pm

ABA – Paralegals Approval Commission
CONFERENCE SCHEDULE

Wednesday, October 27 4:45 – 6:00 pm

ABA Q & A Session
• ABA Initial Approval - Learn about getting your program ABA approved directly from those who manage the approval process
• ABA Interim Approval - Learn what the interim report requires, what you need to prepare for, and what pitfalls exist in the reporting process
• ABA Re-Approval - Learn what makes the report successful; how to plan for the process; and get the tools you need to make the re-approval process run smoothly

Presented by: Mattie Evans, ABA Approval Process Manager; Jean Hellman Ryan, Loyola University, ABA Educational Consultant; Joyce Becker, Stevenson University, ABA Educational Consultant

Thursday, October 28 8:30 am – 5:00 pm

ABA Consultations - This session allows AAfPE program directors an opportunity to speak one-on-one with ABA representatives about current issues

Friday, October 29 8:30 am – 3:30 pm

ABA Consultations - This session allows AAfPE program directors an opportunity to speak one-on-one with ABA representatives about current issues
THURSDAY, OCTOBER 28, 2010
PROGRAM DIRECTORS MEETINGS (7:00 – 8:00 AM)

- ASSOCIATE DEGREE PROGRAMS
- BACCALAUREATE DEGREE
- CERTIFICATE PROGRAMS

OPENING GENERAL SESSION / MEET THE BOARD CANDIDATES (8:00 – 9:15 AM)
Continental Breakfast
This is the official opening to the 2010 AAfPE Annual Conference. Join us in meeting the candidates for the 2010 Board of Directors, as well as mingling with fellow conference goers, and enjoying a wonderful breakfast as you start the day. Back by popular demand is the AAfPE Open Forum, a place to bring forth questions and/or concerns that can be addressed at this session or later in the conference.

CONCURRENT SESSIONS (9:45 – 11:00 AM)
Teaching Competition – Sponsored by Delmar Cengage
Paralegal Educators present their best lesson plans, compete for recognition and the best wins $500.00. Come support your colleagues, learn from them and provide feedback. Be inspired to commit to compete next year.
Moderators: Mary Kubichek, Casper College; Diane Tallarita, Lehigh Carbon Community College

Peer Review and Grading Issues
This session examines the best techniques for grading students, both in the traditional and in the online formats. What are the most effective methods of commenting on students papers in both formats? How do you grade discussion boards? How do you determine point/percentage valuation on papers and other written projects? What type of peer review works best? How can you best prepare students before a due date to understand the grading criteria?
Moderator and Panelist: Melanie Snyder, Stevenson University
Panelist: Tom Higgins, Illinois Central College

Research Options on a Budget
Do you think that Lexis and Westlaw are your only options for research? Do you need some less expensive alternatives? How about Casemaker, FreeCase, Google Scholar? This session will explore some options that might ease the strain on your budget and provide students with tools they can use as they enter the market.
Moderator: Kathryn Myers, Saint Mary-of-the-Woods College; Indiana State Bar Association; Lawwiter; Sharon Kube, Product Manager - Loislaw

Creating Courses for the Next Generation of Paralegals: Ideas, Issues, and Implementation
This session will focus on how to breathe new life into your old curriculum. Today’s paralegals expect new classes on hot topics, as well as innovative ways to look at traditional courses. Surveys and other methods of generating new ideas will be discussed. Examples of how to maintain compliance with ABA Guidelines will be shared, along with the potential problems program directors may face when creating new courses.
Moderator and Panelist: Laura Hendley Lee, Samford University
Panelists: Catherine Dunn-Whittinghill; Meisha Grimes, CCBC Catonsville

Delmar Technology/Software Showcase - Delmar Cengage eLearning Solution
With both custom-built and off the shelf eLearning solutions, Delmar Cengage Learning offers innovative and interactive products that fit your needs for today and for the future. We are excited to showcase our Comprehensive Online Courses; and other top resources in this session.
Shelly Esposito, Senior Acquisitions Editor;
Erin Brennan, Marketing Manager
5 REASONS
PLANNERS AND
ATTENDEES LOVE
INDIANAPOLIS

5

| The most walkable convention package in the country. We are in the midst of major expansion in Indy and it is all happening within a few city blocks.

| When weather doesn’t cooperate, we have you covered. When our expansion is complete in 2011, we’ll have 12 hotels and 4,700 hotel rooms linked to the Indiana Convention Center via skywalks. That’s more than any city in the country.

| Farm-to-table tastes tempt taste buds. One major advantage of our location in America’s heartland is access to the freshest ingredients straight from the farm, and Indy’s innovative chefs are taking full advantage.

| Funky cultural districts that deliver the “local” experience. Our six distinct cultural districts present options for those seeking a local experience. A show on Mass Ave? Hit the clubs in Broad Ripple? Go antiquing in Fountain Square?

| 250 acres of fun just steps from downtown hotels. White River State Park is packed with entertainment; including the scenic Central Canal, three major museums, one of the country’s Top 10 zoos and more.

THURSDAY, OCTOBER 28, 2010 (cont.)

CONCURRENT SESSIONS (11:00 AM – 12:15 PM)

The Cyber-Ed Competition, sponsored by Pearson/Prentice Hall
We want you to submit your best practices and show us how you make distance learning fun and educational and win $500! The best part is, you will be judged by your peers including members of the AAFPE Alternative Delivery Task Force. Pick a week in the life of your course and you can link into your course right at the competition so there is no extra work putting it on a disc. We will supply the laptop and PowerPoint. Come join us for an exciting, interactive audience participation show. You never know what you can expect when the judges mix it up with the audience.

Judges: Doris Rachles, South University; Donna Schoebel, Capital University Law School; Loretta Calvert, Volunteer State Community College; Deborah Walsh, Middlesex Community College; Sheryne Richardson Southard, Clayton State University; Susan Jaworowski, Kapi’olani Community College.

Establishing and Assessing Diversity and Multicultural Competencies
The presentation will be divided into two parts: 1. Identifying student learning outcomes and competencies that will survive school scrutiny. 2. Methods of assessment of identified student learning outcomes and competencies.

Panelists: Carolyn Bekhor, University of La Verne; Leondra Hanson, Hamline University

The Changing Face of Paralegal Education from Associate Degree to Beyond
This session will cover various forms of delivery of paralegal education in multi-faceted educational settings, including forecasts for future educational models.

Moderator: William J. Mulkeen, Thomas Edison State College
Panelist: Susan W. Harrell, University of West Florida

Adjunct Faculty Meetings – How to Run Them
What information and skills do your adjunct faculty need to have a successful semester? Much can be covered in adjunct faculty meetings. Learn how to organize and run a meeting, including agenda topics, policies and procedures, and professional development programs.

Moderator and Panelist: Donna Decker Morris, University of New Haven
Panelists: Tom McClure, Illinois State University; Jean Volk, Middlesex County College

Pearson/Prentice Hall Technology/Software Showcase - CourseConnect
Join us for a hands-on demonstration of Person CourseConnect, your online curriculum solution! We’ll guide you through an exploration of CourseConnect and its many tools design to for curriculum enhancement. This interactive experience will provide you with access to the CourseConnect Paralegal Program, 13 course in core subject matter areas. The CourseConnect Paralegal Program addresses what paralegal instructors find important: 1. Time on task requirements 2. Student participation and interaction; and 3. Competencies for paralegal job performance.

Presented by Pearson Learning Solutions: Barb Parnell, Editor - Paralegal CourseConnect; Kathryn Myers, Coordinator of Paralegal Studies, Saint Mary-of-the-Woods College

BOX LUNCH IN EXHIBIT HALL (12:15 – 1:45 PM)

STOP BY THE EXHIBIT HALL, CHAT WITH OUR EXHIBITORS, AND PICK UP YOUR BOX LUNCH BEFORE HEADING TO YOUR REGIONAL MEETING!
Implementing Service Learning into a Course or Program
This session will provide an overview of different mechanisms for implementing service learning into a paralegal education program, discuss the purpose of service learning, and provide the benefits of the opportunities for students. Syllabus, activities, models, and grading rubric will be provided.
Panelists: Monica E. Jayroe, Faulkner University; Marci S. Johns, Faulkner University

The Ultimate Assessment
A group of practicing paralegals who graduated from various Ohio paralegal programs will discuss the effectiveness of their paralegal education. What are we doing right? What are we doing wrong? What does the future of the profession look like? Bring your questions for a group discussion on paralegal education from the students’ perspectives.
Moderator: Donna Schoebel, Capital University Law School
Panelists: Page Beetem on behalf of OPEC (Hosted by OPEC Ohio Paralegal Educators Consortium); Janis Walter, University of Cincinnati; Mike Brigner, Sinclair Community College; Georgana Taggart, College of Mount St. Joseph

External Assessment Techniques: Graduates’ and Employers’ Viewpoints
Determining whether your program has met its basic goal of professional competence can be a challenge. Surveys, focus groups, and even social networking websites—all useful tools to measure your program’s success—will be discussed.
Joyce Becker and Jean Hellman Ryan, ABA Educational Consultants

Acting Out: Using Storytelling to Spice up Lectures
Simple acting and storytelling skills can make a lecture come alive, making the concepts “stick”. This session will provide you with a variety of tools to incorporate in your teaching practices.
Moderator and Panelist: Laura Alfano, Virginia College
Panelists: Lynn Lisk, University of Arkansas – Fort Smith; Sharon Ammen, Saint Mary-of-the-Woods College

Wolters Kluwer Law & Business Technology/Software Showcase
Wolters Kluwer Law & Business has partnered with Blackboard Learn™ platform. Account Manager Steve Silverstein will present one of the Blackboard® Course Cartridges® for the torts class containing features such as test banks, review questions and answers, videos, key terms, cases, and the option to have an embedded VitalSource ebook.
Presented by: Steve Silverstein, Account Manager

National Exam Review Courses
Students want to set themselves apart and some state regulations include a national exam requirement. This session will outline the steps that have proven successful in preparing students, graduates, and working paralegals to pass a national paralegal exam.
Moderator: Julia M. Dunlap, University of California – San Diego
Panelists: Patricia Lyons, Roger Williams University; Mary Kubichek, Casper College
CONCURRENT SESSIONS (3:30 – 4:45 PM) (CONT.)

Peer Research
Many paralegal educators research, write and publish as part of their tenure and promotion process. This panel is an opportunity to hear about the research that paralegal educators are conducting. The panelists will be presenting their research, and look forward to questions and comments from the audience.

*Moderator:* Jill Martin, Quinnipiac University
*Panelists:* Tracy Gompf, Minnesota State University – Moorhead; Ruth Stevens, Grand Valley State University; Gretchen Fleming, Chancellor University

International Influences in Paralegal Education
The global world is becoming smaller. What does this mean for paralegal educators? This panel will address creating a Spanish option in an associate degree, incorporating the study of Chinese and Islamic legal systems into courses, and raising the school's consciousness to the importance of international education.

*Moderator:* Anita Tebbe, Johnson County Community College
*Panelists:* Mary Herlihy, Cumberland Community College; Judy Gibbs, Avila University; Carole Olson, El Centro College; Concetta I. Mennella, New York City College of Technology

Who Wants to be a Citationaire?
Teaching citation form is difficult. This presentation will provide two different interactive exercises – one that is a workshop and the other that is a game – that can help students have fun while they learn how to use fundamental citation forms and the manuals.

*Moderator and Panelist:* Mary Beth Beazley, Moritz College of Law, Ohio State University
*Panelist:* Sheila Simon, Southern Illinois University School of Law

Pearson/Prentice Hall Technology/Software Showcase - CourseConnect
Join us for a hands-on demonstration of Person CourseConnect, your online curriculum solution! We'll guide you through an exploration of CourseConnect and its many tools design to for curriculum enhancement. This interactive experience will provide you with access to the CourseConnect Paralegal Program, 13 course in core subject matter areas. The CourseConnect Paralegal Program addresses what paralegal instructors find important: 1. Time on task requirements 2. Student participation and interaction; and 3. Competencies for paralegal job performance.

*Presented by Pearson Learning Solutions:* Barb Parnell, Editor - Paralegal CourseConnect; Kathryn Myers, Coordinator of Paralegal Studies, Saint Mary-of-the-Woods College

FREE TIME (4:45 – 6:00 PM)

OPTIONAL EVENING EVENT (6:00 – 9:30 PM)

NCAA Hall of Champions  please click for details

A fun filled evening for all! Stop by the registration desk for additional information and to purchase tickets! Pre-paid ticket is required. Transportation will be provided.
FRIDAY, OCTOBER 29, 2010

CONTINENTAL BREAKFAST IN EXHIBIT HALL (7:15 – 8:00 AM)
While it lasts!

CONCURRENT SESSIONS (8:00 – 9:15 AM)

Implementing Technology Across the Curriculum
This session will provide tips and techniques for teaching and using technology in the classroom and online. Learn how to meet student expectations and prepare the students to meet the technology demands of the 21st century job market.

 Moderator and Panelist: Thomas F. Goldman
Panelists: David Freeman and Kathy Smith, Community College of Philadelphia

Regional Recruitment and Retention Practices That Can’t Miss
When today’s students communicate by tweeting in 140 characters or less, how do you recruit high-caliber students with strong writing and communications skills who will also persist? How do you communicate your program’s strengths to the legal community—a community that can and should be your best advertising? In this session, we will share how our innovative “Regional Recruitment and Retention Team” has helped us reach high school and returning adult students who are interested in legal careers—a team that has also mentored our students to enhance their writing and communications skills.

Kristine M. Condon, Kankakee Community College

Developing and Documenting Blended/Hybrid Legal Specialty Courses
Courses including both classroom and online instruction are gaining new attention. This format has certain advantages that may well serve your program’s needs. Documenting instructional time will also be discussed.

Joyce Becker and Jean Hellman Ryan, ABA Educational Consultants; Kelly Barry, Loyola University

Academic Advising: Defining Your Role
Academic advising is an integral part of a student’s success. The focus of this session will be to discuss your role and responsibility as an academic advisor, how to interact with the students, the ethical considerations, and how to handle difficult situations.

Suzanne Bruno Ninassi, Marymount University; Jill Martin, Quinnipiac University; Suzanne Kissock, Missouri Western State University; Mary Carol Parker, Maryville University

CALI Technology/Software Showcase
The Center for Computer-Assisted Legal Instruction (CALI), has been using innovation to help teach the law since 1982. Our Library of CALI Lessons is a collection of over 800 online tutorials in 32 legal subjects written by law professors.

Schools that join CALI receive open access to all 800+ lessons through our website, www.cali.org, for all of their students and staff. Paralegal programs can join CALI for a deeply discounted, flat membership fee of $250 a year.

This session will tell you about CALI, explain how CALI membership works, give a demo of CALI Lessons, and answer any of the questions you have about our nonprofit organization.

Presented by Austin Groothuis, The Center for Computer-Assisted Legal Instruction

COFFEE BREAK WITH THE EXHIBITORS (9:15 – 9:45 AM)
Writing Across the Curriculum
Writing Across the Curriculum (WAC) techniques can help students become better readers, thinkers and writers. This panel will discuss various WAC strategies to effectively integrate writing into virtually every class in a paralegal program’s curriculum. The panelists will describe how they use writing to engage students with course material and how writing can help students analyze, understand and retain new information as well. They will also share specific exercises and assignments based on WAC pedagogy and address the issues of grammatical accuracy and time-saving strategies for commenting on and grading student writing.

Moderator and Panelist: Mary Sue Donsky, New York City College of Technology
Panelist: Julia Dunlap, University of California, San Diego

The Who What When Why and How of Using Paralegals
Learn how to make the case for using paralegals to law firms and employers in your area. This session will provide strategies for identifying potential employers, refining presentations, and creating quality marketing materials.

Moderator: Regina G. Dowling, University of Hartford
Panelists: Toni Marsh, George Washington University; Kelly S. Holdcraft, Georgetown University

Dealing with Problem Students
This session will provide various responses to help you deal with those students who are disengaged, distracting, unyielding, argumentative, and/or disruptive without losing control of the classroom or yourself.

Moderator: Bruce Davis, University of Cincinnati - Clermont
Panelists: Vitonio F. San Juan, University of La Verne College of Law; Judith Mathers Maloney, Long Island University, C.W. Post Campus

Internships/Externships and the Portfolio Process
Employment Opportunity: Graduate from Paralegal program, general knowledge, work experience,… This session will focus on the value of the internship as a course, work experience, assessment, and placement. Another tool to be discussed is the portfolio, both binder and e-portfolios. Implementing technology tools for e-portfolio development engages students, reinforces technology skills and provides a body of legal work for reflection on knowledge and skills acquired. Join the panel as we explore the different methods to utilize the internship and the portfolio.

Moderator and Panelist: Caroline Murray, Elms College
Panelists: Anne Murphy Brown, Ursaline College; Kathryn Myers, Saint Mary-of-the-Woods College; Jami M. Myers, Student - Saint Mary-of-the-Woods College

Delmar Technology/Software Showcase - Delmar Cengage eLearning Solution
With both custom-built and off the shelf eLearning solutions, Delmar Cengage Learning offers innovative and interactive products that fit your needs for today and for the future. We are excited to showcase our Comprehensive Online Courses; and other top resources in this session.

Shelly Esposito, Senior Acquisitions Editor; Erin Brennan, Marketing Manager
AWARDS LUNCHEON (11:30 – 1:00 PM)
Join AAFPE in honoring your friends and colleagues for their contributions to the Association, and to the paralegal education community. (Luncheon included with all full-conference registrations.)

AAFPE ANNUAL BUSINESS MEETING (1:15 – 3:15 PM) INDIANA STATE HOUSE
AAFPE will hold its annual business meeting in the State Legislative Chamber - where Indiana make its laws. This is an important part of the annual conference wherein AAFPE holds its annual elections, presents strategic planning initiatives and board reports, proposed changes to Bylaws, and more. We need all voting members (or a proxy) there to meet the quorum. Come and be involved in AAFPE’s future!

AFTERNOON BREAK WITH THE EXHIBITORS (3:15 – 3:45 PM)
Last chance to meet with the exhibitors before the Exhibit Hall closes for good! Coffee, tea, soft drinks, and snacks will be provided.

CONCURRENT MEETINGS (3:45 – 5:00 PM)

Social Media Tools
This session explains tools like Facebook, Twitter, and PBWiki as a supplement to traditional or online courses. Using screenshots and live internet, the participants will see social media tools in action and learn how to manage accounts to incorporate multiple class sections in one space that is familiar to students.

Moderator: Loretta Calvert, Volunteer State Community College
Panelists: Lorri Scott, College of DuPage; Elizabeth Ivey McCowan, Pellissippi State Community College

What You Need to Know About the Americans with Disabilities Act as Amended
Effective January 2009, the Americans with disabilities act was amended. These amendments significantly change the way the ADA has been interpreted by the courts. This presentation will provide attendees with an opportunity to discuss changes and solve problems you may have with your students.

William D. Goren, South Suburban College

Research Tools: ALWD, the Bluebook, and Beyond
This session will examine the differences and similarities between the citation systems used by ALWD and the Bluebook in legal analysis and writing.

Moderator: Patricia Adongo, University of La Verne
Panelists: Mary Beth Beazley, Ohio State University; Lynn Crossett, Texas State University, San Marcos

Designing and Writing Research Projects
This session will discuss how to go about designing and writing a research project, whether that project is intended for a law journal, scholarly press, or textbook publisher. The difference between normative and positive research will be highlighted, and tips on effective research design will be given. Tips on writing an effective book or textbook prospectus will be provided. Finally, designing research projects for students will be presented.

Moderator and Panelist: David Weiden, Indiana University-Purdue University Indianapolis;
Panelists: Janis Walter, author and University of Cincinnati; Monica E. Jayroe, Faulkner University;
Marci S. Johns, Faulkner University

OPTIONAL DINE AROUNDS 6:00 PM
SATURDAY, OCTOBER 30, 2010

COFFEE AND DONUTS (7:00 – 7:30 AM)

COMMITTEE MEETINGS (7:30 – 8:30 AM)
Access to Justice Task Force
Alternative Delivery Task Force
Lambda Epsilon Chi (LEX)
National Conference Committee
Publications
Regional Conference Committee
Technology

CONCURRENT MEETINGS (8:30 AM – 9:45 PM)

The Future of the Paralegal Profession: Sustaining Viability in a Sharply Competitive Industry
What does the future hold for the traditional paralegal? This session will cover current and future trends in paralegal utilization, including access to justice, ethics and paralegal regulation, electronic document management and discovery, and “hot” practice areas.
Moderator and Panelist: Linda T. Chin, St. John’s University
Panelists: Scott A. Hauert, Phoenix College; Gayle Miller, College of Lake County

Starting a Mock Trial Team
Attendees will learn how to start a mock trial team at their institution. Session topics will include how to start a team, the competition process, financing, coaching, and special considerations associated with community college teams.
Moderator and Panelists: Steven B. Taylor, Portland Community College; Ronald B. Kowalczyk, Elgin Community College; Susan Demers, St. Petersburg College

Expanding Your Students: Teaching to Other Majors
Do you teach employment law to the business students or education law to the education majors? What about other majors on campus? This session will show some interesting course offerings and combinations.
Moderator and Panelist: Lynnette Noblitt, Eastern Kentucky University
Panelist: Karen McGuffee, University of Tennessee, Chattanooga
Thinking Outside the Box: Employment Opportunities
What does the future hold for tomorrow's paralegals? Where will paralegals find employment? Will the traditional law firm be the largest employer or will virtual paralegals become the norm? Where will paralegals find employment other than the traditional places? This panel will discuss some tried and true employers with a twist and some options you may not have considered.

*Mary Lowe, NorthWest Arkansas Community College*

Thinking Outside the Box: “Second Life” in Paralegal Education to Enhance the Classroom Experience
This session will explore the concept of “Second Life” and how college professors can use it in the classroom. How do you prepare students for Second Life learning? How do you give lessons in Second Life? How are other professors using virtual worlds? What works well with Second Life—and what does not. How students can demonstrate their learning in a virtual setting and resources to support Second Life educators.

*Moderator: Sallie E. Davis, Tulane University*
*Panelists: Susan Jaworski, Kapi’olani Community College; Robert Van Der Velde, Palm Beach State College - Eissey Campus*

Thinking Outside the Box: Marketing Beyond the Norm
In today’s society, students are looking for the easy way to find something to major in or a college to attend. Many students are now displaced workers looking for a second chance at college or making a change in direction. How do you find these students? Who can you partner with to provide marketing opportunities? What can you do with a “center” concept? This session will provide some tools for marketing your program in a changing world.

*Kathleen M. Smith, Community College of Philadelphia*
Online Registration is Open!

The 29th Annual Conference will take place at the Hyatt Regency, in Indianapolis, Indiana. Located in the heart of downtown Indianapolis and connected by skywalk, the Hyatt Regency offers easy access to Circle Centre Mall and the Indiana Convention Center. A dramatic 21-story lobby atrium welcomes guests into Hyatt Regency Indianapolis. The hotel features 497 recently renovated guestrooms, over 30,000 square feet of meeting space, including a new 8,130 square foot ballroom. Guests can work out any time of day in the 24-hour state-of-the-art StayFit@Hyatt gym or take a dip in the indoor pool. There are plenty of restaurant choices, from fine dining at Eagle's Nest to brunch at the hotel's new Italian American restaurant.

The guaranteed AAfPE room rate for the conference is $169 single/double occupancy plus applicable state and local taxes. To make your reservations, call 888-421-1442 or visit https://resweb.passkey.com/go/aaape or visit the AAfPE website at www.AAfPE.org and click on annual conference and hotel reservations. Please identify yourself as attending the AAfPE Conference.

Hotel reservations must be made by **Sunday, October 3, 2010** to receive the conference rate and are based on availability. Reservations made after October 3rd will be based on availability at the Hotel's prevailing rates.

**48 HOUR CANCEL POLICY - YOU MUST CANCEL BY 3PM 2 DAYS PRIOR TO ARRIVAL IN ORDER TO AVOID A ONE NIGHT’S ROOM & TAX PENALTY**

**FOR MORE INFORMATION PLEASE CONTACT:**

**AMERICAN ASSOCIATION FOR PARALEGAL EDUCATION**

19 Mantua Road, Mt. Royal, NJ 08061

Phone: 856-423-2829 • Fax: 856-423-3420 • Email: info@AAfPE.org

For links to the registration and hotel reservations go to [www.AAfPE.org](http://www.AAfPE.org)

**THE HOTEL AND CITY WILL BE SOLD OUT WHEN WE ARE IN TOWN SO MAKE YOUR RESERVATIONS AS SOON AS POSSIBLE!**
Visit Indy with AAfPE

As you land in Indianapolis, the first thing you'll notice is the airport. And not just in that “now-where-did-they-put-the-baggage-carousel-this-time” way. As the first new international airport in America designed and built after 9/11, Indianapolis International Airport was rated #1 (on everything from security to baggage claim) by travelers in a J.D. Power & Associates poll.

Unlike most downtowns, Indianapolis comes alive after dark, especially in the blocks surrounding the Indiana Convention Center. Over 200 restaurants and clubs, live music and shows, and a four-story shopping mall are all right there, in the heart of everything, when you're ready to relax or have some fun. And when you're ready to go back to your room, you just stand up and walk there—it’s a campus-like feel, with no tedious shuttling back and forth through endless traffic, like in a lot of convention cities.

Indianapolis will knock itself out showing you more hospitality than you're used to when you arrive. It’s not something you’re prepared for until you’re here—almost all cities will claim it. Ask directions of any random stranger in Indianapolis, and you'll see. They'll try to answer as thoroughly and helpfully and kindly as they kind—as if every time someone asks them, there’s a contest for “Best Directions Giving” and they stand a chance to win it.

The Travel Channel declared the St. Elmo Steak House shrimp cocktail the “world’s hottest meal.” Sports Illustrated’s Peter King calls Indianapolis “the most walkable downtown in America.” USA Today called our award-winning art museum one of the worlds “Top 10 Best Places To Propose.” Indy’s walkable/joggable/bike-able Cultural Trail was deemed “an astonishing and amazing vision” by the Project for Public Spaces in New York's Andy Wiley-Schwartz, who added, “There’s really nothing like this in the world.” Anything Indianapolis does is done in an effort to raise the game from a national perspective—and one of their goals for many years has been to create a city especially designed to make conventions like ours productive and fun. Meetings and Conventions summed it up like this: “If there were a competition among cities for the title Overachiever of the Decade, the winner would be Indianapolis.”
Things To Do, Places To See are walking distance from the hotel...

**White River State Park - AMERICA’S ONLY URBAN CULTURAL STATE PARK**
Besides a renewed 1800s canal and greenspace, WRSP offers multiple museums, an IMAX theater, the Indianapolis Zoo, an outdoor concert venue and Victory Field.

**Eiteljorg Museum of American Indians & Western Art**
Founded by collector Harrison Eiteljorg, the Eiteljorg Museum of American Indians and Western Art contains one of the world’s finest Native American and Western Art collections (according to no lesser an authority than True West magazine), and is one of only two such museums east of the Mississippi.

**Indiana State Museum**
From interactive exhibits to a robust library catalog, the Indiana State Museum brings local historical stories to life.

Along With:
- NCAA Hall of Champions
- The Congressional Medal of Honor Memorial
- The Tent
- Sculpture in the Park
- White River Trader
- Cardinal
- Richard and Billie Lou Wood Deer Fountain

And: Where to Eat…
- Canal Cafe & Terrace at Indiana State Museum
- L.S. Ayres Tea Room at Indiana State Museum
- Sky City Cafe at the Eiteljorg Museum of American Indians and Western Art
- TGI Friday’s at Fairfield Inn/Marriott Place
- Circle City Bar & Grille at Indianapolis Marriott Downtown
- Champions Sports Bar and Restaurant at Indianapolis Marriott Downtown
- Loughmiller’s Pub & Eatery
- Shula’s Steak House at The Westin Indianapolis
- No Name Lounge at The Westin Indianapolis
- Stardust Terrace Cafe at the Indiana History Center

Visit this link for shopping, attractions and dining coupons!
http://www.visitindy.com/indianapolis-discounts-coupons

**WHAT IS A HOOSIER?**
It’s safe to conclude the Hoosher and Hoosier nickname adopted by Indiana residents and for them by their nearby neighbors was derived from the dialect term (probably traceable from England) not uncommon among southern immigrants to Indiana and the Ohio Valley several years before [John] Finley arrived and penned his famous poem [The Hoosier’s Nest].

Although the term implied a frontier roughness just beyond the most recently settled and “civilized” regions (which of course were always moving west), its subsequent widespread acceptance in the 1830s and 1840s was definitely good-natured, if not independent-minded, in meaning then and thereafter. It is also safe to discount several factually unsupported theories, thoughts of local immaculate conceptions, and variations thereof as folklore or urban legends: Hoosa; Hoose; Hoosier’s men, food, or customers; Houssieres, Husher (probably the phonetic “Hoosher” pronunciation of Hoosier); Hussar; Huzur; Huzzah; Who’s yer/here; Who’s ear; etc.

This year, over 20 million people will arrive in Indianapolis. And leave reluctantly.
Registration Information and Policies

1. Sunday, October 3, 2010 (midnight), is the cut-off date to qualify for the “early bird” registration fees.

2. Each attendee MUST complete an individual registration form in its entirety, including payment information. Registration is also available online by visiting the AAFPE website at www.aafpe.org and clicking the ONLINE REGISTRATION LINK.

3. Registrations paid by credit card will be accepted via fax to 856-423-3420. DO NOT mail registration form if faxing as it may result in duplicate charges to your credit card.

4. All fees must be payable to AAFPE, paid in U.S. funds, and drawn on a U.S. bank. No registration will be processed without receipt of payment.

5. Full registration includes the following events:
   • Wednesday Welcome Reception
   • Thursday Breakfast
   • Daily Morning Coffee, Tea and Soft Drinks with Exhibitors
   • Thursday-Friday Afternoon Refreshment Breaks with Exhibitors
   • Thursday “Brown Bag” Lunch
   • Friday Awards Luncheon
   • Saturday Brunch

6. All cancellations or requests for refunds must be received in writing by mail, e-mail or fax to AAFPE Headquarters as follows:
   a) Registrations cancelled on or before September 21, 2010 are eligible for a full refund. All fees paid will be refunded minus a $50.00 processing fee.
   b) Registrations cancelled between September 22 – October 13, 2010 are eligible for a 50% refund.
   c) Registrations cancelled on or after October 14, 2010 are non-refundable and cannot be applied as “credit” to the following year.
   d) Member substitutions may be made at any time upon payment of a $25.00 administrative fee.
   e) Attendees are responsible for making their own hotel and travel reservations, as well as any cancellations for these arrangements.

7. Guest policies: Unregistered guests who intend to accompany you to any food functions must purchase a ticket for the event. Availability of tickets is limited and advance purchase is encouraged. Please indicate the name of any registered guest(s) at the time of your registration. Guest registration includes:
   • Wednesday Welcome Reception
   • Thursday Breakfast
   • Friday Breakfast
   • Friday Awards Luncheon
   • Saturday Brunch

8. Attendees will receive registration confirmation via email or standard mail after receipt of payment either by check or credit card. Please allow two weeks for receipt of your confirmation. Purchase orders will not be accepted unless accompanied by payment. Should you not receive a registration confirmation after payment is received, please call 856-423-2829.

PAYMENT INFORMATION

1. Checks should be made payable to: AAFPE (drawn on a U.S. bank in U.S. funds). Checks should be mailed to: AAFPE, ATTN: Conference Registration, 19 Mantua Road, Mt. Royal, NJ 08061

2. Credit card payments may be made by mail, or you may fax to (856) 423-3420. NOTE: PLEASE! If faxing registration, DO NOT also mail as duplicate charges may be incurred.

3. Purchase order registration requests will not be processed until payment is received. Purchase Orders will not be accepted at the conference as payment for registration.
American Association for Paralegal Education
29th Annual Conference

OCTOBER 27-30, 2010 INDIANAPOLIS, IN
(Please use one form for each person. Photocopy as needed.)

CONTACT INFORMATION - PLEASE PRINT:

Full Name
First Name on Badge
Title
Institution/Organization
Mailing Address

Phone (please include area code) Fax (please include area code)

Email

Spouse/Guest – Full Name (only if paying Spouse/Guest registration fee)

Special Needs? AAFE complies with ADA requirements. If you have special

Dietary Needs? Vegetarian, Kosher

‘Newcomer’ - Check all that apply

Plan to attend the Newcomer Orientation and learn about the association and

how you can become involved

REGISTRATION FEES
1. Full Conference – All Tickets Included in Registration
   □ First AAFE Member $420 $475 $ __________
   □ Additional Representative $355 $400 $ __________
   □ Non-Member $520 $575 $ __________
   □ Additional Non-Member $455 $500 $ __________

2. Pre-Conference Workshops
   □ Pre-Conference 1 $75 $125 $ __________
   □ Pre-Conference 2 $75 $125 $ __________

3. One-Day Fee – Indicate which single day (cannot combine day)
   □ Thursday □ Friday □ Saturday
   □ Educators/Paralegals $170 $195 $ __________
   □ Students $ 50 $ 80 $ __________

4. Spouse/Guest Registration $ 95 $115 $ __________
   (includes all on-site dinners-please list name above)

5. AAFE Optional Event: (not included in any other registration category)
   □ NCAA Hall of Champions $ 95 $115 $ __________
   □ Pre-Conference 1 $75 $125 $ __________
   □ Pre-Conference 2 $75 $125 $ __________

PAYMENT INFORMATION:

Name on Card (Print)
Authorized Signature
Date

Your signature authorizes AAFE to charge your credit card the amount due. AAFE reserves the

right to charge the correct amount if different from TOTAL REGISTRATION FEES DUE above.

Cancellation/Refund/Substitution Policy

All cancellations or requests for refunds must be received in writing by mail, e-mail, or fax to AAFE

Headquarters as follows: a) Registrations cancelled on or before September 21, 2010 are eligible for

a full refund. All fees paid will be refunded minus a $50.00 processing fee. b) Registrations cancelled

between September 22 – October 13, 2010 are eligible for a 50% refund. c) Registrations cancelled on

or after October 14, 2010 are non-refundable and cannot be applied as “credit” to the following year. d)

Registrations cancelled on or before September 21, 2010 are eligible for a full refund.

FOR MORE INFORMATION PLEASE CONTACT:

American Association for Paralegal Education, 19 Mantua Road, Mt. Royal, NJ 08061 • Phone: 856-423-2629 • Fax: 856-423-3420 • Email: info@aafe.org

CREDIT CARD INFORMATION

CARD NUMBER

EXPIRATION DATE
mark your Calendar

2011 Regional Conferences:

**NORTH CENTRAL REGION**
April 7 - 9, 2011
Chicago, Illinois

**NORTH EAST REGION**
April 7 - 9, 2011
Elms College
Hampton Inn
Chicopee, Massachusetts

**PACIFIC REGION**
March 24-26, 2011
The Magnolia Hotel
Denver, Colorado

**SOUTH CENTRAL REGION**
TBD

**SOUTH EAST REGION**
March 17-19, 2011
Marymount College
Holiday Inn
Arlington, Virginia

30th Annual Conference
November 2 – 5, 2011
Hyatt Regency Baltimore on the Inner Harbor
Baltimore, Maryland

31st Annual Conference
November 15 – 18, 2012
Hyatt Regency
Savannah, Georgia